



GIFT CHAPLAINCY DEVELOPMENT PLAN 2024/2025

What do we want to develop	What will we do?	What resources do we need?	Who will lead?	When will this start?	How will we know it is successful?
New GIFT Chaplaincy Team Members from Year 5 to commence roles in 2024	Interview potential candidates 3 rd July 2024 Commission 26 th September 2024	Father Kieren to commission the newly appointed GIFT Chaplaincy Team members in an Autumn Term Mass	Fr Kieren	September 2024	New GIFT Chaplaincy Team members will be commissioned by Father Kieren the whole school Mass. They will inspire others in the OLOR community.
GIFT Chaplaincy Team Welcome Outside Hall -explaining role of team. Introduction to new Year 5 members.	Take photographs, prepare/update display in School Entrance.	Paper/photographs Display materials and artefacts.	H. Groves/C. Hollins	Ongoing Regularly updated reflecting Liturgical Calendar	All members of the school community will know who the GIFT Chaplaincy Team are and their roles and responsibilities.
Regularly update Web link for Chaplaincy	Direct link on the website-explaining role of GIFT Chaplaincy Team and forthcoming events.	Primary Website	H. Groves	Ongoing	Everyone knows how to access work of GIFT Chaplaincy Team through the school website link.
Order hoodies for the new GIFT Chaplaincy Team members so the team can be recognised.	Phone Cavendish to order additional Royal Blue Hoodies for GIFT Chaplaincy Team.	Telephone Hoodies Money	H. Groves K. Lucas	September 2024	All the team can be recognised by their clothing- GIFT Chaplaincy Team on back of hoodies.
Purchase additional resources- candles/books/artefacts for prayer services. Ensure all Classrooms have a dedicated Prayer Table	GIFT Chaplaincy Team will have access to the resource cupboard. They will use their allocated budget to order additional materials.	£150 budget List of required items, meet with Anne Tipper to order resources	H. Groves C. Hollins GIFT Chaplaincy Team	October 2023 Ongoing A. Tipper	New resources are purchased. All classes have access to a bank of high- quality resources stored in the Conference Room.
Welcome to new families	Ensure letters are written to new families and Reception Buddies and posted in the summer holiday 2024.	GIFT Chaplaincy Team	M. Cook GIFT Chaplaincy Team Pupil GIFT Chaplains Members	1st school day in Sept 2024 for new Reception (02.09.24) Nursery (09.02.25)	All pupils eager and confident to come to school. All are warmly welcomed as part of OLOR's community.
Our Lady's Birthday Gift Pledges/Prayer Services	All classes to make a pledge to look after 'Our Common Home' and present as a present for Mary's birthday during celebratory Mass.	Birthday Present Statue Flowers/Candles	H. Groves M. Cook C. Hollins	8 th September 2023	Successfully undertake pledges and lead services. Pupils to make a difference locally, nationally and globally. To be empowered as transformers of change.
Adult Lay Chaplains to supervise pupil GIFT chaplains as they make visits to the vulnerable and to check they are well and not too lonely and isolated.	Team to drop off refreshments-pupils chat to families/parishioners. Advertise in Parish newsletter for new people to visit.	Biscuits/cakes	H. Groves M. Cook C. Hollins	Commence 1st week in November Continue throughout the year.	Make new friends and know that school will make everyone feel welcomed. We all belong to God's Family. Create greater links with the Parish.
Weekly Prayer Services	GIFT Chaplaincy Team members will lead Year Group prayer session in a class each week.	Resources/books Wednesday Word Music Artefacts/candles	Chaplaincy Team members appointed to one of the 8 classes	Friday afternoon 2.45 pm.	Weekly session delivered by Chaplaincy Team.



		Planned around: Gather/Word/Respond/Send			
Use Prayer Garden, Forest Areas Remembrance Garden and Stations of the Cross Garden for quiet prayer	Play music-allow pupils to pray/reflect	Class Music Speakers iPad	GIFT Chaplaincy Team	Each Week commencing Advent 2024 - lunchtime	Children spend quiet time in the special areas.
Lead Our Lady's Feast Days/Months, Advent, Harvest Festival, Macmillan Cake Sale, All Souls/All Saints, War Memorial event/Pentecost services-advertise events.	Classes organise re-enactments of Palm Sunday, Last Supper, Garden of Gethsemane etc Chaplains lead Macmillan Coffee Event/All Souls/War Memorial Service/Pentecost/Parish Processions	Crosses Staging Costumes SVP/Food parcels Candles Candle Stands	Classes supported by GIFT Chaplaincy Team	Advent 2024 Lent 2025 Harvest Festival 2024 Our Lady Feast Days etc.	Pupils throughout the school understand more fully the last events in Jesus' life and links in the Liturgical Calendar. Support the wider community through Special events in Liturgical Calendar.
Adoration of the Blessed Sacrament	Each Month	Music/ Votive Candle Stand/artefacts	GIFT Chaplaincy Team	December 2024	Classes in EYFS/KS1/KS2 spending quiet reflection/listening to God.
GIFT Chaplaincy slot in assemblies	Promote events/work of team	Music/CDs Books artefacts	GIFT Chaplains	Ongoing	Pupils are all aware of the work of the team.
Contact other Chaplaincy Teams and arrange visits. Share ideas/good practice.	One visit per term	Transport Staff Helpers	H. Groves	Each Term	Good relationship/support with other schools/good practice shared.
To contact Cornerstone to arrange Harvest Festival drop off. To continue with visits throughout the Year.	Take food parcels to Cornerstone Visit regularly	Cornerstone Mrs Hollins GIFT Chaplaincy Team	H. Groves M. Cook	Autumn 2024	Well supported vulnerable community with food donations from OLOR.
To take part in a May Procession	Pupils carry banner, encourage families to take part in this event-witnessing their faith.	Parish Community GIFT Chaplaincy Team EYFS/KS1/2 pupils Holy Communion children/families encouraged to attend	H. Groves M. Cook GIFT Chaplaincy Team	2 nd May 2025	Families represented at the Procession. Plans in place to increase participation the following year.
To lead the organisation of the Macmillan Coffee Afternoon – 22nd September	Encourage families to donate cakes and to attend the event. Yr6 to bake cakes for the event.	GIFT Chaplaincy Team/Yr6 Families Cake Donations	H. Groves M. Cook	September 2024	School generates funds to donate to the Macmillan Charity.
To work closely with Age Concern, Wood Street Mission and Cornerstone	GIFT Chaplaincy Team to support the charities with donations/collections.	GIFT Chaplaincy Team Family Donations	H. Groves M. Cook	Ongoing	School creates greater links with the wider community, continually looking for bespoke opportunities.



To participate in a Yr6 Schools/Parish Retreat on OLOR's School Site-led by Kieren	GIFT Chaplaincy Team to promote/take an active role in the Retreat and encourage others to engage.	Father Kieren H. Groves M. Cook GIFT Chaplains English Martyrs St. Monica's/OLOR	Father Kieren	12 th July 2024	Participants strengthen faith through the Retreat-actively promote the Gospel Values in the Parish and community.
To actively use the Liturgical Gardens at the front of school 1. Permanent Our Lady 2. Liturgical Theme	Ensure they are dressed to reflect the Liturgical Season-use for special events	Our Lady Statue Crosses Tomb Crib Dove Poppies Flower Pots	H. Groves M. Cook N. Carney GIFT Chaplaincy Team	Ongoing	The school community uses the garden. Increased knowledge of Liturgical Calendar.
To help further develop the central prayer area in the main circulation area.	Ensure the children can access the central feature and light votive candles.	Votive Candle Stand Prayer Intention Book Memorial Book	GIFT Chaplaincy Team	Ongoing	The area is used by the whole school community for reflection and personal prayer.
To create School Prayer Intention Cards for Special Occasions.	The GIFT Chaplaincy Team will create and deliver cards to the wider community. The sick, new births, operations, birthdays /anniversaries.	GIFT Chaplaincy Team Card Art Materials Prayer Books	GIFT Chaplaincy Team	Ongoing	The school will create closer prayer links with the wider community.
BIG BREAKFAST – 11 th April 2025	The GIFT Chaplaincy Team will help organise the Big Breakfast in Holy Week.	GIFT Chaplaincy Team Year 6	C. Hollins E. Timms GIFT Chaplaincy Team Year 6	11 th April 2025	Bring the parish and community together in Holy Week. Great start to a new day!
To join the Reception/Year 6 Buddy and Nursery/Yr5 Buddy Masses/ explain their role and offer visits into the community.	Welcome the new families at the back of St. Monica's Church.	GIFT Chaplaincy Team	Year 6 Year 5 Reception Nursery	20 th October 2024 9 th February 2025	Ensure all families are welcomed into the Church and are aware of Mass celebrations each week.
To promote and encourage as many Years 5 and 6 pupils to take part in the 5th OLOR Sleep Out to support CARITAS – 16 th May 2025	Increase the number of pupils taking part in the event from 2023 Increase sponsorship raised £2800+	GIFT Chaplaincy Team Cornerstone Representative JustGive page	Year 5 Year 6	16 th May 2025	Ensure all in the community are aware of the Diocesan Annual Sleep Out and how funds are used to help the vulnerable in our local area.
To work towards CAFOD's new Livesimply Award	To support themed days including 'Where is your boiler?' and 'Electricity Switch Off Days' etc	OLOR Primary Schools Parish	GIFT Chaplaincy Team H. Groves M. Cook	Ongoing	Accreditation for the Livesimply Award in July 2024
To work closely with Bob Turner and CAFOD raising awareness of communities in need and organising fundraising events.	Be Transformers of Change and Make a Difference	GIFT Chaplaincy Team School and local community	H. Groves Bob Turner	Ongoing	OLOR's input makes a difference within school, locally, nationally and globally.



Remembrance Garden	Ensure OLOR pupils who have recently lost a parent spend reflective time in the bespoke Remembrance Garden.	Remembrance Garden Ribbons Funds to purchase items/plants from Parkers Garden Centre	H. Groves M. Cook Fr Kieren OLOR families	Ongoing	The Remembrance Garden provides a special area to remember loved family members.
--------------------	---	--	--	---------	--