

Annual Governance Statement 2023-2024
Our Lady of the Rosary Primary School

1. THE BOARD OF GOVERNORS

	Type of Governor	Current term of office expires
Miss S Molloy	Headteacher	
Miss M Cook	Staff Governor	31/12/26
Mrs P Cartner-Flynn	Parent Governor	12/10/26
Mrs C Shaughnessy	Parent Governor	17/10/28
Cllr Ms D O'Sullivan	LA Governor	18/06/26
Fr. K Mullarkey	Foundation	31/08/26
K. Fitzsimons	Foundation	31/08/24
Mrs J Jones	Foundation	22/09/26
Mr I Kennedy	Foundation (Vice-Chair)	01/09/26
Mrs D Jones	Foundation	25/09/26
Mrs E Hamey	Foundation	28/03/27
Mrs P Moore	Foundation (Chair)	31/08/25

Father Kieren is also a member of English Martyrs' and St. Monica's Governing Boards.

2. CLERK TO GOVERNORS

James Britton Trust GS james.britton@trustgs.co.uk

(Julie Lawson Head of Service) julie.lawson@trustgs.co.uk 0161 348 7188 0772 509 6815

3. COMMITTEES

Finance and Premises	Standards and Curriculum
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Mrs J Jones	Mrs J Jones
Mr I Kennedy	Miss M Cook
Miss S Molloy	Miss S Molloy
Miss M Cook	Mr I Kennedy
Mrs D Jones	Mrs P Moore
Mrs P Cartner-Flynn	Mrs K Fitzsimons
	Mrs E Hamey
	Mrs C Shaughnessy

Admissions	Performance Management
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Miss S Molloy	Mrs J Jones
Mrs J Jones	Mr I Kennedy
Fr K Mullarkey	Mrs D O'Sullivan

Pay Review	Personnel
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Mr I Kennedy	Fr K Mullarkey	Miss S Molloy
Mr J Jones	Mrs J Jones	Miss M Cook
Mrs D O'Sullivan	Mrs D O'Sullivan	

Discipline and Dismissal

Mrs J Jones

Miss S Molloy

Miss M Cook

Remits for the Committees are available on request from the School and are included in our Governors Manual.

4. ATTENDANCE

Governor	Number of Board Meetings Attended this year	Number of Finance/Premises Committee Meetings Attended this year	Number of Standards/Curriculum Committee Meetings Attended this year
J. Jones	3 out of 3	2 out of 3	2 out of 3
I. Kennedy	2 out of 3	3 out of 3	2 out of 3
Fr. K Mullarkey	3 out of 3	N/A	N/A
S. Molloy	3 out of 3	3 out of 3	3 out of 3
M. Cook	3 out of 3	3 out of 3	3 out of 3
E. Hamey	3 out of 3	N/A	2 out of 3
D. O'Sullivan	2 out of 3	N/A	N/A
C. Shaughnessy	1 out of 3	N/A	0 out of 3
D. Jones	3 out of 3	2 out of 3	N/A
K. Fitzsimons	2 out of 3	N/A	3 out of 3
P. Moore	2 out of 3	2 out of 3	2 out of 3
P. Cartner-Flynn	3 out of 3	3 out of 3	N/A

5. CHAIR GOVERNOR PROFILE

Pauline Moore -Foundation Governor – Chair of Governors

It is a privilege to have been appointed to the role of Chair of Governors at Our Lady of the Rosary R.C. Primary School.

I was born in Urmston, baptized and went to school at English Martyrs R.C. Primary School and have continued to live in Urmston with my family.

I have worked in Trafford for 25 years, advising both primary schools and families on how best to support children with additional needs.

I am passionate about ensuring that each individual child is given every opportunity to 'be the best they can be'.

I was delighted when I retired in 2021, to be asked to be a Foundation SEND Governor at OLOR as my background has always been in working with children with additional needs.

I am proud to work alongside such hard working and dedicated staff and Governors who are totally committed to providing the best education for all the children in our care.

At Our Lady of the Rosary, parents and carers can be confident that the children here are loved, well supported, nurtured and challenged to reach their full potential.

I will endeavour to continue to support the Head Teacher, staff and Governors of OLOR.

6. CALENDAR OF MEETINGS

Term	Board Meeting	Committee 1 Finance/Premises	Committee 2 Standards/Curriculum
Autumn	09.11.23	02.11.23	02.11.23
Spring	14.03.24	28.02.24	28.02.24
Summer	27.06.24	20.06.24	20.06.24

7. CODE OF CONDUCT AND EXPECTATIONS

Introduction

This Code of Conduct embraces the seven Nolan principles of selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

The Governing Board has the following core strategic functions:

Establishing the strategic direction by:

- Setting the vision, values and objectives for the school
- Agreeing the school improvement strategy with priorities and targets
- Fulfilling statutory duties

Ensuring accountability by:

- Appointing the Headteacher and being involved, as appropriate, in the appointment of staff
- Monitoring progress towards targets
- Performance managing the Headteacher
- Engaging with stakeholders
- Contributing to school self-evaluation

Ensuring financial probity by:

- Setting the budget
- Monitoring spending against the budget
- Ensuring value for money is obtained
- Ensuring risks to the school are managed

The Governing Board has adopted the following principles and procedures. Each member of the Governing Body is bound by the Code of Conduct.

Commitment

We will:

- Ensure that the school is constantly seen to bear witness to the faith in every aspect of its work. At all times it will serve as a

witness to the Catholic Faith in Our Lord Jesus Christ;

- Make a significant commitment to the work of the Governing Board

We will:

- Attend Governing Board meetings regularly;
- Accept our fair share of responsibility, including service on committees or working groups;
- Get to know the school well and involve ourselves in school activities;
- Act fairly and without prejudice and will fulfil all that is expected of a good employer;
- Monitor and evaluate our effectiveness as a corporate body, Including our effectiveness as a Roman Catholic school;
- Participate in appropriate training and development both Individually and collectively;
- Abide by the Bishop's policies and guidance;
- Remain faithful to the Gospel values;
- Accept that, in the interests of open government, our names, terms of office, roles on the Governing Board, category of governor and the Body responsible for appointing us will be published on the school's website.

Relationships

We will:

- Strive to work as a team in which constructive working relationships are actively promoted;
- Express views openly, courteously and respectfully in all our communications with other governors;
- Support the role of the chair in ensuring appropriate conduct both at meetings and at all times;
- Be prepared to answer queries from other governors in relation to delegated functions and take into account any concerns expressed;
- Acknowledge the time, effort and skills that have been committed to the delegated function by those involved;
- Seek to develop effective working relationships with the Headteacher, Staff and parents, the Diocese, Local Authority, other relevant agencies and the community.

General

We will:

- Fulfil our strategic, accountability and critical friend roles;
- Maintain and develop the ethos and reputation of the school;
- Support the school Headteacher in:
 - Bearing witness to the faith;
 - Promoting high standards of educational achievement;

- Promoting and securing the welfare of all at the school;
- Monitoring and keeping under review the school's aims and objectives, policies and targets.
- Have a clear scheme of delegation to individuals and committees;
- Act with due regard for the well-being of children in other schools and communities;

[As foundation governors:

- Preserve and develop the school's religious character; and ensure that the school is conducted in accordance with the Trust Deed of the Diocese or Religious Order.]
- Promote the sanctity and dignity of human life;
- Value faithfulness, care for justice and collective effort for the common good including a positive option for the poor.

Conduct and Confidentiality

We will:

- Start each meeting with a prayer;
- Understand the purpose of the Governing Board and the role of the Headteacher;
- Establish a clear procedure through which concerns and complaints can be addressed;
- Record any pecuniary or other business interest (including those related to people we are connected with) that we have in connection with the Governing Board's business in the Register of Business/Pecuniary Interests, and if any such conflicted matter arises in a meeting, we will offer to leave the meeting for the appropriate length of time;
- Declare any conflict of loyalty at the start of any meeting should the situation arise;
- Act in the best interests of the school as a whole and not as representative of any group, even if elected to the Governing Board;
- Actively use the skills and talents of all members of the Governing Board;
- Encourage the open expression of views within meetings;
- Accept that all decisions are the collective responsibility of the Governing Board
- Accept and ensure that all discussion in reaching decisions is kept confidential to the meeting and when items of business are determined to be confidential, all members of the Governing Board are bound by that confidentiality;
- Recognising that we have no legal authority to act individually; only speak or act on behalf of the Governing Board when specifically

- authorised to do so;
- Undertake our visits to school within the framework established by the Governing Board and agreed with the Headteacher.
- Ensure that we deal with all financial matters in line with the current requirements.

Breach of this code of conduct

- If we believe this code has been breached, we will raise this issue with the Chair and the Chair will investigate; the Governing Board will only use suspension/removal as a last resort after seeking to resolve any difficulties or disputes in more constructive ways.
- Should it be the Chair that we believe has breached this code, another Governor, such as the Vice Chair will investigate.